



# LAHORE GRAMMAR SCHOOL

55 MAIN

## A LEVEL PAYMENT POLICY

1. All new admissions will be issued the admission and security deposit fee bills at the time of admission, and **payment will have to be made within seven working days**. If un-paid during this period, the admission will stand cancelled and the vacancy offered to the next student on the waiting list.
2. For online payments, please follow the steps outlined below:
  - Go to the site <https://myfee55.lahoregrammar.school/>.
  - Enter the CNIC number of either the father or the mother.
  - Enter Student's Applicant/Registration Number which is mentioned on the top left corner of the fee voucher.
  - The fee voucher will be accessible and can be paid online.
  - Once paid, kindly send the evidence of payment to this email address: [lgs55main@lgs.edu.pk](mailto:lgs55main@lgs.edu.pk)
3. The fee vouchers for August and September will be issued on September 1<sup>st</sup>, 2025 after taking into account scholarships awarded and subject choices.
4. Fee bills are issued on the 20<sup>th</sup> of the month preceding the month for which payment is due, and ten days are given for payment at the bank. For example, on the 20<sup>th</sup> of December, fee bills are issued for the month beginning January 1<sup>st</sup>.
5. After the due date, a fine of Rs.200 per day is imposed, which is automatically calculated by the bank. The fine cannot be waived for any reason whatsoever.
6. Suspension of enrolment-15<sup>th</sup> day after the due date of payment (students will be blocked from attending classes). It takes approximately THREE working days after proof of payment receipt is sent to the Administrator to unblock the student.
7. Fee will not be refunded in any eventuality. Fee for the last quarter of the first year of the A Level Program, ending June 30<sup>th</sup>, has to be paid in full to obtain clearance of dues.
8. One month's advance notice in writing is required for withdrawal in order for the student to be eligible for a Security Refund. The Security amount cannot

be adjusted against the school fee. It is refunded after ALL dues have been cleared.

9. The student must pay the A2 fee for the months of March-April (due date will be March 10<sup>th</sup>, 2027) and May-June (due date will be April 10<sup>th</sup>, 2027) in its entirety. Please note that this amount will not be divided into monthly payments.
10. Payment of fee does not ensure promotion to the next class.
11. The annual increase in fee will be in accordance with government policy.
12. Students are being awarded provisional admission in A1. For their admission to continue, students must attain a minimum C in 6 CAIE subjects by August (in total), failing which the school reserves the right to cancel their admission.
13. All official correspondence between the school and parents/students will be done by email. It is your responsibility to ensure that you check your inbox regularly.

**Acknowledgment**

**I have read the A Level Payment Policy carefully. I understand and agree to abide by its rules. I also understand that I will have to pay the fee until June 30<sup>th</sup>, 2027.**

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent's/Guardian's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**For Office Use Only**

Accepted  Conditionally accepted  Rejected  On-hold

**Remarks:**

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*Date of interview:* \_\_\_\_ / \_\_\_\_ / 2025.

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**Vice Principal A Level**

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**Director**